# OpenPEPPOL PA SUMMIT

June 17th 2016

# Agenda of the day

| | PA summit June 14th | | |
|---|---|---|---|
| | **Timeslot** | **Agenda item** | **Remarks** |
| **Day 1** | 9.30 – 10.00 | Arrival & coffee | |
| | 10.00 – 11.30 | Opening session & Open Floor:<br>• Welcome and Introduction to the day<br>• Open Floor | Anna-Lis Berg |
| | 11.30 – 12.30 | • TIA revision process – update and discussion<br> ○ Open Issues<br> ○ PreAward requirements<br> ○ Principles for Usage reporting | Jostein Frømyr |
| | **12.30 – 13.30** | *lunch* | |
| | 13.30 – 15.00 | Alignment of internal activities:<br>• MLR & BLR– update and strategic impact evaluation | Sven Rasmussen |
| | **15.00 – 15.30** | **Coffee break** | |
| | 15.30 – 17.00 | Closing Session & AOB:<br>• Short presentation of OpenPEPPOL AISBL activities towards PA's<br>• Closing session<br>• AOB | Anna-Lis Berg |

# OpenPEPPOL members

- 164 member organizations
  - 6+1 PA in operation –  8 in pipeline
    (Poland, Finland, Portugal, Italiy, Czech republic, Ireland, Germany, Spain)
  - 139 AP providers, 100 Certified (In production) , 15 in test, 7 preparing for test,17 members only
  - 51 SMP providers
  - 5 Observers
  - 5 Other

# Keynote speaker at the II Caribbean Public Procurement Conference, hosted by the Inter-American Development Bank

The invitation-only event will gather Heads of Procurement of the Caribbean States plus 200 government officials in charge of public procurement.

International experts from Academia and international institutions in the US and Europe will participate in the different panels of the conference. (See preliminary agenda attached).

Mr. Hoddevik is invited as a keynote speaker presenting past and future work of Peppol.

*We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education, and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of increased integrity, transparency, and accountability.*

# Open Floor

MAX to 10 min per PA:

Short Status

- activities- & Highlights of the year

- Key topics in minds / main focus of operation

- Pains and concerns

- Knowledge sharing/ Best practice

Questions and Answers

# Agenda of the day

| | PA summit June 14th | | |
|---|---|---|---|
| | **Timeslot** | **Agenda item** | **Remarks** |
| **Day 1** | 9.30 – 10.00 | Arrival & coffee | |
| | 10.00 – 11.30 | Opening session & Open Floor:<br>• Welcome and Introduction to the day<br>• Open Floor | Anna-Lis Berg |
| | **11.30 – 12.30** | • **TIA revision process – update and discussion**<br>    o **Open Issues**<br>    o **PreAward requirements**<br>    o **Principles for Usage reporting** | Jostein Frømyr |
| | **12.30 – 13.30** | *lunch* | |
| | 13.30 – 15.00 | Alignment of internal activities:<br>• MLR & BLR– update and strategic impact evaluation | Sven Rasmussen |
| | **15.00 – 15.30** | **Coffee break** | |
| | 15.30 – 17.00 | Closing Session & AOB:<br>• Short presentation of OpenPEPPOL AISBL activities towards PA's<br>• Closing session<br>• AOB | Anna-Lis Berg |

# Agenda of the day

| | Timeslot | Agenda item | Remarks |
|---|---|---|---|
| | | **PA summit  June 14th** | |
| **Day 1** | 9.30 – 10.00 | Arrival & coffee | |
| | 10.00 – 11.30 | Opening session & Open Floor:<br>• Welcome and Introduction to the day<br>• Open Floor | Anna-Lis Berg |
| | 11.30 – 12.30 | • TIA revision process  – update and discussion<br>　○ Open Issues<br>　○ PreAward requirements<br>　○ Principles for Usage reporting | Jostein Frømyr |
| | **12.30 – 13.30** | ***lunch*** | |
| | 13.30 – 15.00 | Alignment of internal activities:<br>• MLR & BLR– update and strategic impact evaluation | Sven Rasmussen |
| | **15.00 – 15.30** | **Coffee break** | |
| | 15.30 – 17.00 | Closing Session & AOB:<br>• Short presentation of OpenPEPPOL AISBL activities towards PA's<br>• Closing session<br>• AOB | Anna-Lis Berg |

# Agenda of the day

| | | PA summit June 14th | | |
|---|---|---|---|---|
| | **Timeslot** | **Agenda item** | | **Remarks** |
| **Day 1** | 9.30 – 10.00 | Arrival & coffee | | |
| | 10.00 – 11.30 | Opening session & Open Floor:<br>• Welcome and Introduction to the day<br>• Open Floor | | Anna-Lis Berg |
| | 11.30 – 12.30 | • TIA revision process – update and discussion<br>    o Open Issues<br>    o PreAward requirements<br>    o Principles for Usage reporting | | Jostein Frømyr |
| | **12.30 – 13.30** | *lunch* | | |
| | **13.30 – 15.00** | **Alignment of internal activities:**<br>• **MLR & BLR– update and strategic impact evaluation** | | Sven Rasmussen |
| | 15.00 – 15.30 | Coffee break | | |
| | 15.30 – 17.00 | Closing Session & AOB:<br>• Short presentation of OpenPEPPOL AISBL activities towards PA's<br>• Closing session<br>• AOB | | Anna-Lis Berg |

# Agenda of the day

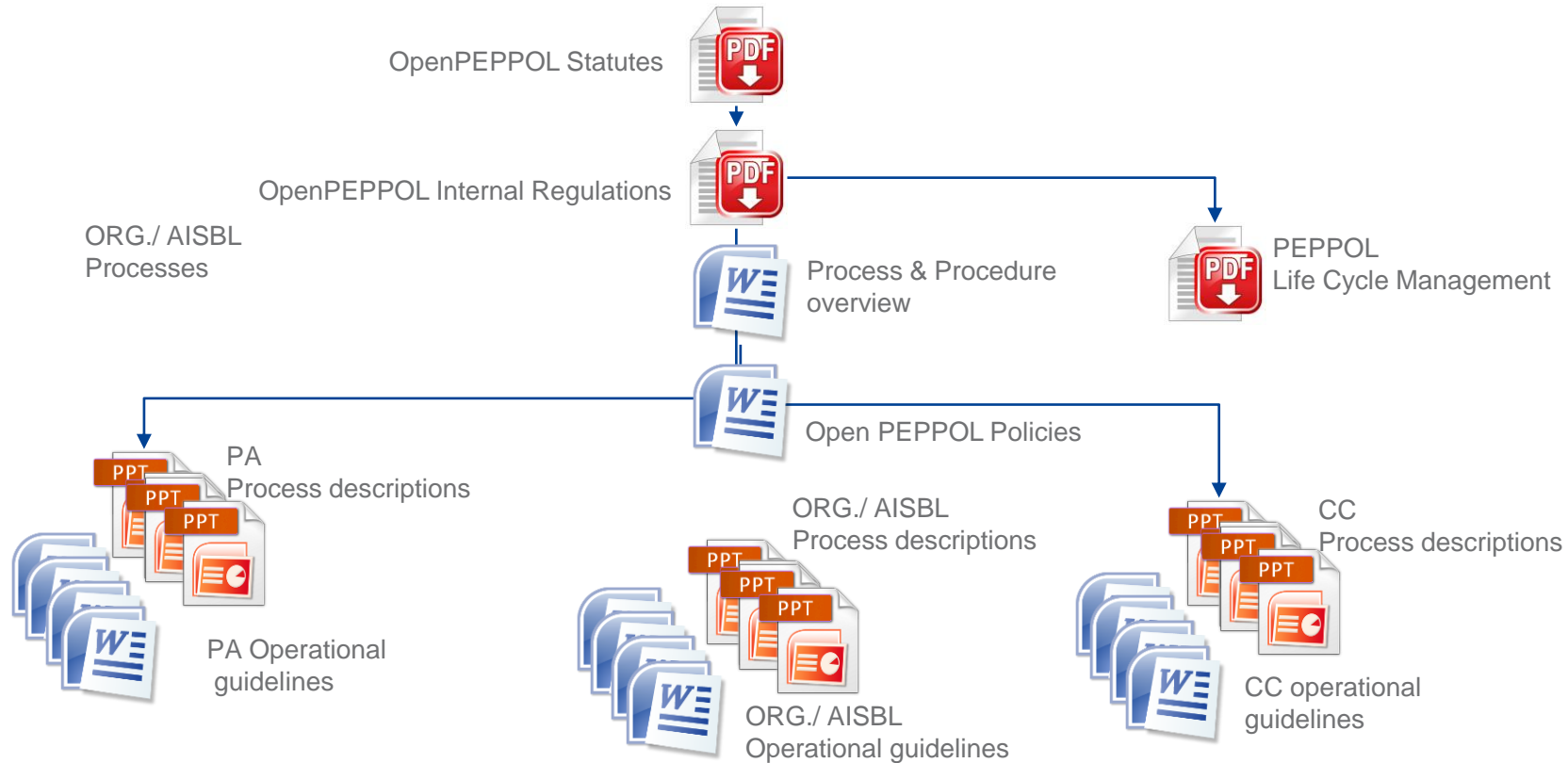| | | PA summit June 14th | |
|---|---|---|---|
| | **Timeslot** | **Agenda item** | **Remarks** |
| **Day 1** | 9.30 – 10.00 | Arrival & coffee | |
| | 10.00 – 11.30 | Opening session & Open Floor:<br>• Welcome and Introduction to the day<br>• Open Floor | Anna-Lis Berg |
| | 11.30 – 12.30 | • TIA revision process – update and discussion<br>   o Open Issues<br>   o PreAward requirements<br>   o Principles for Usage reporting | Jostein Frømyr |
| | **12.30 – 13.30** | *lunch* | |
| | 13.30 – 15.00 | Alignment of internal activities:<br>• MLR & BLR– update and strategic impact evaluation | Sven Rasmussen |
| | **15.00 – 15.30** | **Coffee break** | |
| | 15.30 – 17.00 | Closing Session & AOB:<br>• Short presentation of OpenPEPPOL AISBL activities towards PA's<br>• Closing session<br>• AOB | Anna-Lis Berg |

# Agenda of the day

| PA summit  June 14th | | |
|---|---|---|
| **Timeslot** | **Agenda item** | **Remarks** |
| 9.30 – 10.00 | Arrival & coffee | |
| 10.00 – 11.30 | Opening session & Open Floor:<br>• Welcome and Introduction to the day<br>• Open Floor | Anna-Lis Berg |
| 11.30 – 12.30 | • TIA revision process  – update and discussion<br>   o Open Issues<br>   o PreAward requirements<br>   o Principles for Usage reporting | Jostein Frømyr |
| **12.30 – 13.30** | *lunch* | |
| 13.30 – 15.00 | Alignment of internal activities:<br>• MLR & BLR– update and strategic impact evaluation | Sven Rasmussen |
| **15.00 – 15.30** | **Coffee break** | |
| **15.30 – 17.00** | **Closing Session & AOB:**<br>• **Short presentation of OpenPEPPOL AISBL activities towards PA's**<br>• **Closing session**<br>• **AOB** | Anna-Lis Berg |

Day 1

# OpenPEPPOL AISBL activities towards PA's

- Launch of supporting material

  - PA introduction to the organization

  - PA process manual

- Initiated development of Recruitment support material

  - Introduction to new PA's ( Guideline)

  - TIA validity and Change management

- Prepare for strengthening the collaboration process

  - Formalizing of collaboration processes

  - Strengthening Test, Certification, re-certification, change management

  - Provide clarification of roles and responsibilities Who's who)

  - Launch of new tools Step 1 ( Web – member DB- Perosoon DB)

# OpenPEPPOL documentation - overview

OpenPEPPOL Statutes

OpenPEPPOL Internal Regulations

ORG./ AISBL Processes

Process & Procedure overview

PEPPOL Life Cycle Management

Open PEPPOL Policies

PA Process descriptions

PA Operational guidelines

ORG./ AISBL Process descriptions

ORG./ AISBL Operational guidelines

CC Process descriptions

CC operational guidelines

Templates

TIA Documents/example

Dissemination/ Presentations

PR & Marketing / Handouts

# PA introduction to the organisation

| Document ID | Document Name … Where content can be found |
|---|---|
| PA Kickoff 1 | OpenPEPPOL PA education overview and planning |
| PA Introduction Session 1 | PA session 1- Introduction OpenPEPPOL Governance setup v 1.5 |
| PA Introduction Session 2 | PA session 2- Introduction to the PA Environment v 1.1 |
| PA Introduction Session 3 | PA Session 3 - PA roles and responsibilities v 1.1 |
| PA Introduction Session 4 | PA Session 4 - PEPPOL Governance-TIA structure, processes roles and responsibilities  v2 |
| PA Introduction Session 5 | PA Session 5 - PEPPOL support structure processes roles and responsibilities v 1.1 |
| PA Introduction Session 6 | PA session 6-CC Community Activities v 1.1 |
| PA Introduction Session 7 | PA session 7 – OpenPEPPOL-Who is Who v 1.1 |
| PA Introduction Session 8 | PA Session 8: AP/SMP Onboarding in details v 1<br>- *AP/ SMP Onboarding by PEPPOL authority ( process description)*<br>- *Service provider onboarding Documentation and templates (Membership/ TIA/Test/Certificates)* |
| PA Introduction Session 9 | PA Session 9- PA process manual introduction  v1 |
| PA Introduction Session 10 | PA Session 10 – PEPPOL Tool setup Introduction v 1 |

# Closing session