



PEPPOL Tool setup Introduction

PA introduction session 10

Usage and Collaboration model

WEB

- Used by AISBL to share public information, and provide access to automated forms.
- News feed included, gateway to all collaborative tools,
- Includes labeled database of OpenPEPPOL Contacts-> automated mailing lists & cross reference to Member-list & member status)

Confluence

- Used by OpenPEPPOL members, management and consultants for D2D collaboration and documentation.
- Used for review activities (incl. technical specifications)
- Includes minute facilities & automated 'to-do', facilities for web meetings, storage, documentation templates, indexed search facilities etc.
- Supports single sign-on facilities for the OpenPEPPOL Collaboration Tool suite

HipChat

- Used for Meeting Activities, Seminars, Webinars, WG meetings, Online support etc.

Social media

- Used by OpenPEPPOL AISBL to promote activities and events, and to create awareness about PEPPOL & OpenPEPPOL
- Used by members and non members for public discussions

Jira

- Used by PAs and OpenPEPPOL AISBL first level supporters to report incidents, errors and change requests.
- Used by OpenPEPPOL OO to dispatch "ticket handling" and to track and report progression. Also used by support, tech and test teams to document owner & action and status.

Bitbucket/GitHub

- Used by tech teams for collaboration during technical development. – in pipeline also as a repository
- Closed user group – not used for reporting or communication with OO, CC leaders, MC or members.
- Issue with open source policy on Stash -

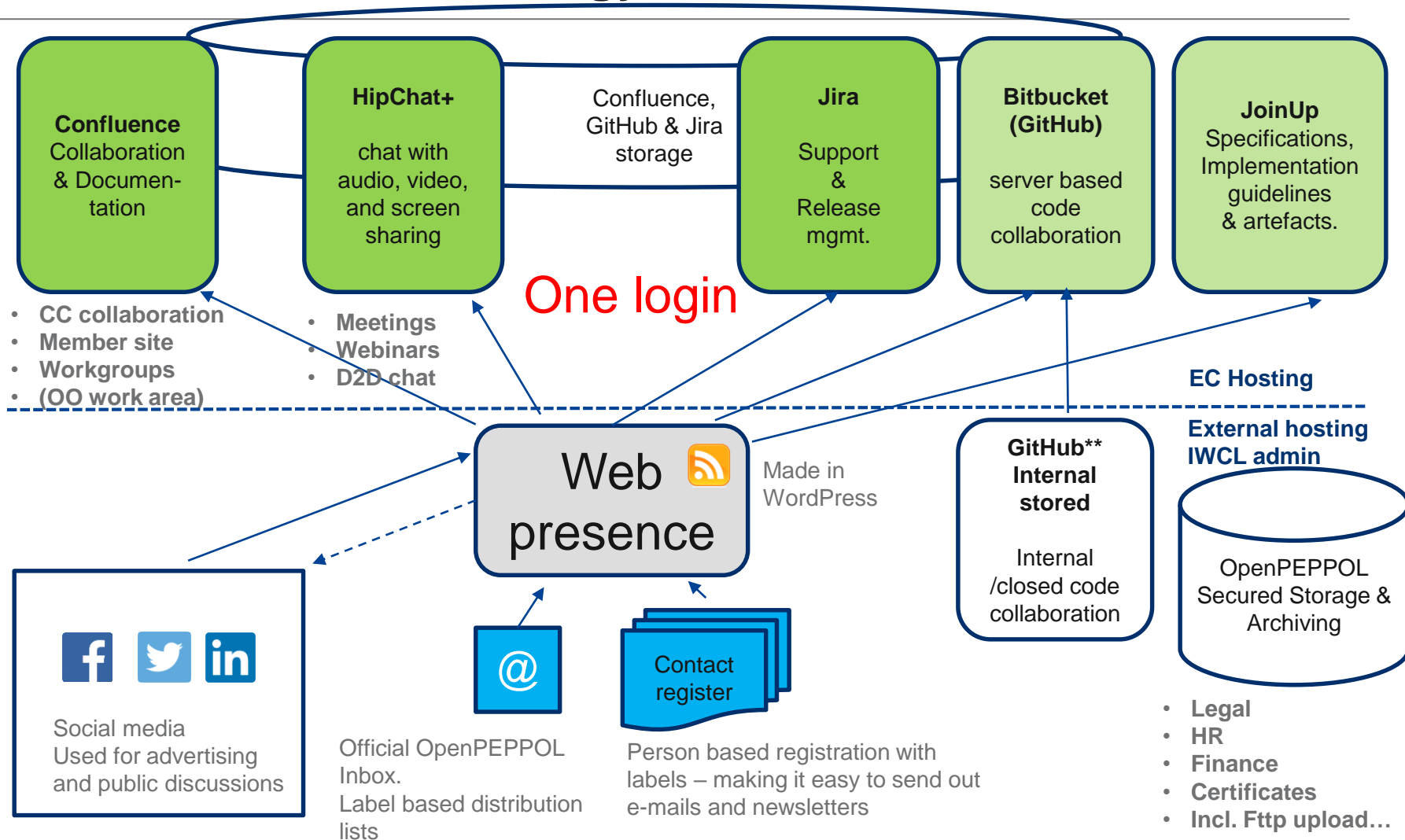
JoinUp

- Used By OpenPEPPOL AISBL to store and publish approved and supported technical specifications.
- NB: to be sunset due to changed functionality

Secured Storage & Archiving

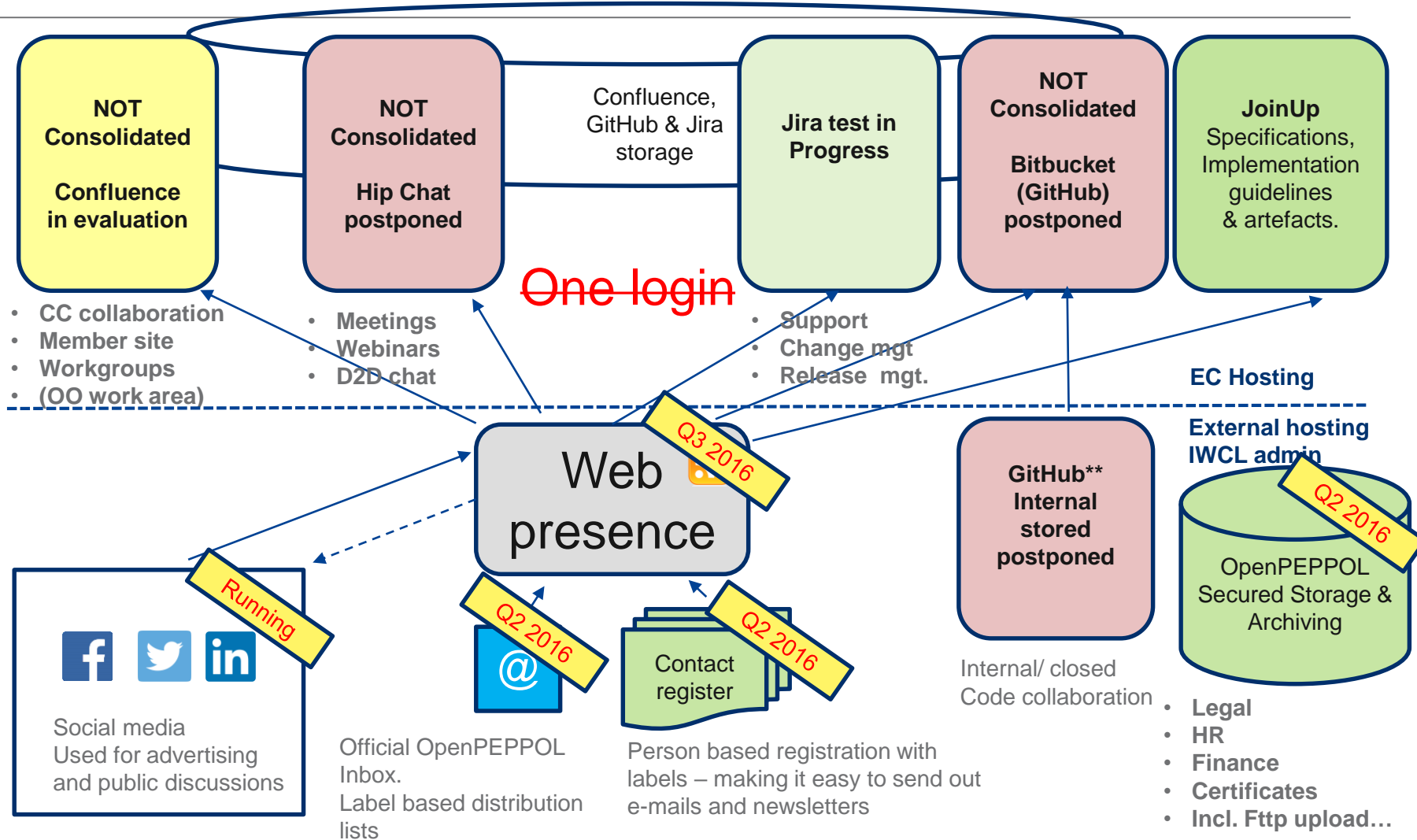
- Used by OpenPEPPOL OO for storage of legal and financial information as well as membership applications, TIA documents, membership information, and other confidential information.
- Accessible for OO key personnel, MC members and, OpenPEPPOL Treasurer. FFTP upload facilities for Guest users to be included

Overview of OpenPEPPOL Collaboration Tool Strategy



GitHub stored on a secure server : only if we need to limit public access to code collaboration**
GitHub .com or . Org : not in scope as we seek to support full interoperability with Jira and Confluence**

Overview of current OpenPEPPOL web and collaboration tool architecture



GitHub stored on a secure server : only if we need to limit public access to code collaboration**
GitHub .com or . Org : not in scope as we seek to support full interoperability with Jira and Confluence**

Tools – future structure

Templates

- Document templates to be used when available – shared through Confluence

Document Sharing

- Confluence to be used for D2D sharing

Meeting facility and Collaboration

- Confluence and HipChat to be used for conferencing and meetings, and as a general collaboration tool for document sharing and discussions.

Internal chat

- HipChat to be used for internal chat

Development & Change management

- Jira to be used as a tool for support & error handling as well as change management
- Stash to be used as a development tool for profiles and artefacts

Publication of results

- Approval of deliverables and publications to be handled through Confluence
- When approved, results and deliverables are shared with the Operating Office through Confluence
- Publications are made publicly available by the OO – according to the OpenPEPPOL communication policy

Tools – Interim use

Templates

- Document templates to be used when available

Document Sharing

- ALL documentation to be sent to Openpeppol@peppol.eu until OpenPEPPOL shared space is in place.
- Individual set-up of Google drive & Google docs is allowed during interim
- Shared space on Alfresco can be made available on request

Meeting facility & collaboration

- No common tool available, WG owner or Leader to provide meeting space and collaboration tools of own choice

Internal chat

- Skype used for internal chat during interim

Development & Change management

- No common tool available, CC Leaders to provide collaboration tools for development of own choice. Approved specifications and artefacts are made available through Join- up

Publication of results

- Results and deliverables to be sent to Openpeppol@peppol.eu for publication when approved.