



# Guideline for a PEPPOL Accreditation letter

AP / SMP

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## Document Logistic

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This Document relates to: Subject area

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## Approvals

This document is approved by:

Date Approved	Approver
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## 1. OpenPEPPOL AP/SMP Accreditation letter guideline

- The OP BAM prepares the PEPPOL Accreditation document to be sent to the PEPPOL Coordinating Authority for signing
  - The OP BAM validates the following:
    - Company name of Certified Service Provider
    - Date of membership of OpenPEPPOL AISBL (month and year)
    - Which local PEPPOL Authority the PEPPOL TIA has been signed with
    - If the Service Provider has successfully completed the required enrolment and conformance testing procedures for a **PEPPOL AP and or SMP Provider** to ensure corporate authenticity and technical interoperability across the PEPPOL network
    - If the Service Provider is holding a valid OpenPEPPOL PKI trust certificate(s) for service provision in accordance with the PEPPOL TIA
- The PEPPOL Coordinating Authority signs the PEPPOL Accreditation document and sends it to the OP BAM
- The OP BAM receives the PEPPOL Accreditation document from the PEPPOL Coordinating Authority
- The OP BAM sends the PEPPOL Accreditation document in a pdf version to the local PEPPOL Authority
- The local PEPPOL Authority sends the PEPPOL TIA signed by the PEPPOL Authority to the Service Provider along with the PEPPOL Accreditation document in a pdf version
- The OP BAM updates the master member list with information of new PEPPOL Accreditation